

## Job Description:

We are seeking for RN Case Manager – Full Time to join our team!

*For over 40 years, Hospice of the Valleys has proudly served the Southwest Riverside County and Fallbrook communities. As a nonprofit hospice, we take pride in maintaining a working environment that provides excellent opportunities for professional and personal growth. We enjoy working together to provide uplifting care for our patients and their families. Because our work is primarily about families, we have come to think of our employees and volunteers as family as well and look forward to enlarging it with people who share our goals.*

*Based upon the surveys taken by our employees from The Press Enterprise, we are humbled and honored to receive the Press Enterprise Riverside County Top Workplace Award eight years in a row.*

*Hospice of the Valleys has received the "Elite" status award from HealthcareFirst two times and of the 1900 hospices surveyed nationwide, Hospice of the Valleys was the only hospice in California to receive this award.* Award criteria were based on the Center of Medicare and Medicaid Services (CMS) post death family caregiver Hospice Consumer Assessment of Healthcare Providers and Systems (CAHPS) survey to systematically assess the patient and family experience with hospice care.

\*Hospice of the Valleys offers an excellent compensation package for full time employees, including health benefits, vacation, holiday, sick leave and a 401k plan/match.

### **POSITION SUMMARY**

The Hospice RN is an experienced registered professional nurse who initiates and coordinates the hospice care plan, provides skilled and palliative care and coordinates the services provided to his/her patients. The RN works cooperatively with the attending physician, Hospice Medical Director, and other members of the interdisciplinary team (IDT). The RN participates in patient care conferences and supervises the Hospice Aides assigned. The RN regularly reviews and updates the plan of care in collaboration with the IDT. Performs prescribed medical treatments, including pain management and symptom control, conducts assessments and evaluations, provides education and supportive care to patient and caregiver.

### **QUALIFICATIONS**

1. Graduate of an accredited school of nursing.
2. Current RN License within the State. Certification in Hospice and Palliative Nursing desired.
3. Minimum of one-year experience as a professional nurse within the last 3 years or have a Baccalaureate in Nursing from a program accredited by the National League for Nursing.
4. Demonstrated competency in performance of professional nursing functions.
5. Requires excellent oral and written communication skills.
6. Ability to work with dying patients and their families. Possesses a sympathetic attitude toward caring for the hospice patient and demonstrates positive communication skills in interacting with other members of the hospice team.
7. Ability to maintain a high level of confidentiality concerning patient and family information.
8. Competent using computers with knowledge of electronic medical records documentation.
9. This position requires a personal vehicle in order to perform the essential job functions. A valid California driver's license including an acceptable driving record, and auto insurance coverage, as set forth below, are required. You will be required to travel within the organization's area of service which includes; Aguanga, Canyon Lake, Fallbrook, Hemet, Homeland, Lake Elsinore, Menifee, Murrieta, Nuevo, Perris, Quail Valley, Romoland, San Jacinto, Sun City, Temecula, Wildomar, and Winchester. This travel may include freeway, city and rural road travel and travel during busy commuter times.

### **Definition of Acceptable Driving Record**

- No more than three moving violations or more than one chargeable accident during the past 36 months, or
- No major convictions (driving under the influence of alcohol or drugs, reckless driving, etc.) within the past seven years, or
- No license suspensions or revocations within the past seven years.

### **Vehicle Insurance Requirements**

- \$10,000 property damage and a minimum of \$100,000/\$300,000 bodily injury coverage.
- Drivers are required to provide Hospice of the Valleys with a copy of their automobile insurance declaration page indicating proof of property and liability coverage prior to employment and ongoing with each policy renewal period.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:** include the following non-inclusive list. Other duties may be assigned. Nothing in this job description restricts management's right to assign or reassign duties to this job at any time. All duties are to be performed in compliance with applicable laws, regulations, and Hospice of the Valleys policies and procedures.

1. Perform comprehensive nursing evaluations.
2. Assess for signs and symptoms of discomfort including presence of pain and takes prompt and appropriate action.
3. Initiate plan of care and appropriate supervises, provides appropriate nursing follow- up to all patients. Instructs caregivers in managing patient needs and submits appropriate documentation within 24 hours of visit.
4. Coordinate all services provided to patients/families in all settings to ensure quality of care and services as well as appropriateness of care.
5. Supervise the implementation of the approved plan of care, modifies as needed, and contacts physician when appropriate.
6. Provide supervision of Hospice Aides and LVN/LPN.
7. Demonstrate flexibility in scheduling, and readily accepts new admissions and emergency assignments as requested.
8. Maintain knowledge of state and federal regulations.
9. Observe for safety hazards in the patient's and organization's environments and takes appropriate steps to reduce or eliminate them.
10. Maintain continuing education through academic studies, seminars, and workshops.
11. Attend and participate in in-services, staff meetings, and patient care conferences.
12. Completes all documentation in an accurate, legible manner and in the time frame required by standards and regulations.

**\*\*Resume' Only\*\***

Job Type: Full-time

Pay: \$47.00 per hour

Benefits:

- 401(k)
- 401(k) matching
- Dental insurance
- Disability insurance
- Employee assistance program
- Flexible spending account
- Health insurance
- Life insurance
- Mileage reimbursement
- Paid time off
- Referral program
- Vision insurance

Medical Specialty:

- Hospice & Palliative Medicine

Experience:

- Nursing: 1 year (Preferred)

License/Certification:

- RN (Required)

Work Location: Multiple Locations